



A SENSE OF HOPE



Work health and safety policy

A Sense of Hope is committed to providing and maintaining a safe and healthy workplace for all workers (including contractors and volunteers) as well as clients, visitors and members of the public. Hazards and risks to health and safety will be eliminated or minimised, as far as is reasonably practicable.

The responsibility for managing health and safety ultimately rests with the person in control of the business or undertaking (PCBU) and board members. Volunteers also have important responsibilities for health and safety in the workplace.

We are committed to complying with the *Work Health and Safety Act 2011*, the *Work Health and Safety Regulation 2011*, codes of practice and other safety guidance material.

Board Members will:

- Ensure the business complies with all legislation relating to health and safety
- Eliminate or minimise all workplace hazards and risks as far as is reasonably practicable
- Provide information, instruction and training to enable all volunteers to work safely
- Supervise volunteers to ensure work activities are performed safely
- Consult with and involve volunteers on matters relating to health, safety and wellbeing

- Provide appropriate safety equipment and personal protective equipment
- Provide a suitable injury management and return to work program

Volunteers will:

- Take reasonable care for their own health and safety
- Follow safe work procedures, instructions and rules
- Participate in safety training
- Report health and safety hazards
- Report all injuries and incidents
- Use safety equipment and personal protective equipment as instructed

Our goal is to provide a safe and healthy work environment that is free from workplace injury and illness. This will only be achieved through the participation, co-operation and commitment of everyone in the organisation.

I acknowledge that I have received a copy of the work health and safety policy. I understand what is expected of me in working at A Sense of Hope. I have read and acknowledge the above conditions relating to work health and safety within the organisation.

Name:	_____	Position:	_____
Signature:	_____	Date:	_____
Review			
date:	_____		